

HRAA:SITC Meeting Wed 13-Jan-2010

Present		Apologies	
Councillor Sarah Mead	(SITC)	John McKinnie	(HRAA)
Alison Melnychuk	(SITC)		
Richard Weightman	(HRAA)		
Hayley Weightman	(HRAA)		
Ray Frodsham	(HRAA)		
Jude Onger	(HRAA)		

MINUTES

Topic	Action
1. Update on actions from 09-Sep-2009	
1. Disabled access all resolved	
2. Mulch will be delivered to middle of site and far edge, next to plots 1, 22 and 84	
3. Roger has replaced main access gate combination with new lock with a metal barrel; Ray to keep it lubricated with WD40	Ray Frodsham
4. Cemetery waste on plot 1 all used by a plot holder, Roger to build a metal cage	Roger Warboys
5. Bricks and rubble to be removed from plot 121 after the gates are unlocked, probably in the Spring	Roger Warboys
6. Thanks to John McKinnie for preparation of site map, they have found it very useful in the town hall	
7. HRAA may still take up SITC offer of use of council chamber for committee meetings	
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2. Gating of tracks and access	
1. Small pedestrian gates by long plantation, to be locked by a combination lock	
2. Vehicle access gates to be locked by key operated padlock	
3. Fence has been started by plot 22, supervised by Roger; should be completed in the next couple of weeks	
4. Roger to pave short distance to allow pedestrians to get around the vehicle access gates and back on the track	Roger Warboys
5. Roger and Alison to discuss materials to be used for pathway	Alison Melnychuk

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6. Roger to cut drainage channels at right angle to track to alleviate drainage problem formed by water pipe installed in 2009 acting as a land drain	Roger Warboys
7. Alison asked not to give out the bottom four plots on the HDC land, as flooding is a problem at that point	Alison Melnyczuk
8. Alison to contact emergency services for advice on how to access the locked site for emergency access.	Alison Melnyczuk
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3. Miscellaneous	
1. Site security meeting with police. Council to send out a letter prepared by Chas Hansford, St Ives neighbourhood policing team; if HRAA would like to send any HRAA information out with the mailing needs to be with Jane Westlake in the next week	Richard Weightman
2. Revisiting the contract and unmanaged plots. Letters were sent out to unmanaged plot tenants, some have been worked on and others have been given up; vigilance is needed to monitor plots over the spring, as plots are dormant at the moment	SITC/HRAA
3. Notice board for parking area. Roger hasn't managed to move the council's notice board yet	Roger Warboys
4. Ray and Richard to make a notice board for HRAA; Roger may be able to provide some materials	Richard/Ray
5. Water butts. Council hope to replace all the small butts with large ones by the Spring; suggested the small ones be kept and the large ones added next to them	Alison Melnyczuk
6. Controlling weeds on the boundary bank. Roger to spray off the weeds before March; the ideal would be to re-seed in March but Roger may not have the time and may have to re-seeded in the Autumn	Roger Warboys
7. Portacabin. Sarah is aiming to have the funds for this in 2010-2011, but this will depend on the amenities committees budget, which will be decided at the next council meeting; not looking as likely as she would have hoped	Sarah Mead
8. Dog walking signs. The sign which has fallen down will be put up after new HDC plots are in place; laminated signs will be put up on the gates in the new fence to say that it is not a dog walking area	Roger Warboys

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9. Giving front plots to disabled/ less able people is not really possible; the council ask peoples needs when they apply and they try and meet them, but it is not always possible	
10. Skip timings will be early May bank holiday week, and October half term	Roger Warboys
11. Allocation of vacant corner plots. Only corner plots will be offered up as half plots, if half plots are needed at that time; SITC have found the small plots are not being taken up as quickly as they thought, the number of half plots will therefore be limited	
12. Plot 91. There is a big bonfire growing that needs to be burnt quickly before birds begin to nest; Roger to have a bonfire in the next week.	Roger Warboys
