

# SITC:HRAA On Site Meeting Thu 22-Jul-2010

<b>Present</b>			
Councillor Ian Dobson	SITC	Roger Warboys	SITC
Councillor Brian Luter	SITC	Richard Weightman	HRAA
Jayne Westlake	SITC	Ray Frodsham	HRAA

## **MINUTES**

<b>Topic</b>	<b>Action</b>
<p>1. <b>Update on actions from 13-Jan-2010</b></p> <p>1. No mulch had been distributed to other parts of the site, only to the area behind the earth bank. It is hoped that this would happen next time mulch is delivered</p> <p>2. Cemetery waste on plot 1 is still a concern, see later point 3.3</p> <p>3. Bricks and rubble had not been removed from track near to plot 121, but were now covered in road planings. HRAA indicated that they were not impressed by this</p> <p>4. Previous minutes not correct – it had been agreed that this gate would <u>not</u> be locked. No further action</p> <p>5. Groundsmen had still not paved around gate posts to allow pedestrian access in winter. This needs doing before autumn</p> <p>6. Groundsmen still have not cut drainage channels to avoid problem of water pipe acting as land drain (HRAA can supply photos of extensive flooding if required – this year was far worse than any of the previous 6 years). The flooded area at the bottom of the allotment site was pointed out to council. Remedial work needs doing before autumn Action: Roger</p> <p>7. Access for emergency services. No further action</p> <p>8. Site meeting from 2<sup>nd</sup> June deferred until 22<sup>nd</sup> July</p> <p>9. Groundsmen still had not moved council notice board. Agreed that HRAA would remove and simply put boards onto the posts, to which notices can be stapled</p> <p>10. Three new water tanks (not four as in previous minutes) have been placed on field See further point 3.4 below</p> <p>11. Richard had contacted Kevin Reynolds about a portacabin but had no response to date. HRAA note that a vandal proof secure lockup is required, but an ex. School portacabin will not have the required strength or security See further point 3.6</p>	<p>Roger</p> <p>Roger</p> <p>HRAA</p>

## MINUTES

Topic	Action
below	
12. Dog walking sign lying behind earth bank. Council needs to consider whether 'no dogs allowed' signs within the site are still appropriate as plot holders can bring dogs on site as long as they are kept under control and on a plot. Amenities committee to discuss signage	Amenities committee
13. Skip was delivered in May as planned. No further action required	
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<b>2. Update on actions from 14-Apr-2010</b>	
1. Not apparent that Cambridge water had worked on drainage problem, although Roger had organised mole drainage in spring. Accepted that this is only likely to last for one season. Water supplies to new water tanks on field had been completed in July. Carry out remedial drainage at bottom of meadow	SITC/HDC
2. New plots had been ploughed and levelled in spring. Richard noted that everyone who had taken on a new plot that he had spoken to, could not understand why they had not been let earlier in the year when the ground had been cultivated. Jayne explained that this was because the lease had only just been finalised. Email Richard a copy of Amenities committee minutes.	Jayne
3. Still not clear how the groundsmen will maintain the new hedge, between the boundary fence and the new plots. To be monitored at next site visit	
4. (Note; not discussed on 22 <sup>nd</sup> ) HRAA had carried out a site visit for owl and kestrel boxes with David Gardner, who is licensed to carry out this activity and also to ring raptors. It was agreed that a box could be sited on the allotment side of Long Plantation (i.e. on SITC land) near the cemetery extension, or at the top of the meadow on HDC land. HRAA had subsequently made enquiries with HDC who had shown no objections to putting up an owl box at the top of the meadow. An owl box has been made but not yet installed – this will most likely happen in the autumn	Richard
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<b>3. New items</b>	
1. The poor state of the car park i.e. piles of road planings (and surface damaged by removing planings that day) was pointed out, as was the top of the car park where a water pipe had been laid through to the field. HRAA would like road	

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planings to be removed and car park tidied up; Councillors to discuss further	Councillors
2. The poor state of the earth bank was pointed out and contrasted with state of cemetery, which is in good condition. HRAA would prefer to see the bank grassed over although SITC had decided this would be shrubs (even though no shrubs had been planted). Even if shrubs were planted, it is not clear how the bank would then be weeded. HRAA would like bank to be tidied up; Councillors to discuss further	Councillors
3. The area on former Plot 1 was discussed. HRAA do not wish to see this as a dumping ground. Their preference would be that it reverted to being an allotment. If it is to be used for compost then it should be clearly designated and signs erected, stating that this is not a communal dumping area. SITC to consider role of plot 1 and review before next liaison meeting	SITC
4. The three small water butts adjacent to plots 121, 83 and 58 were pointed out, and the lack of water tanks along the top row of allotments. Councillors agreed to address this at Amenities committee, to be considered when budgets are prepared in the autumn for the following financial year	SITC
5. The state of plots 90/91 were discussed. These had not been used since January 2008 when hedging was temporarily placed there. The apple trees have been saved and should be kept separate from the remainder of the plot. To be levelled when fund are available	SITC
6. Plans for a communal hut, toilet and associated facilities were discussed. Key to this is obtaining a lottery grant, but before this is possible, HRAA need to know whether SITC would be prepared to lease the land (min 5 years) to the Association. HRAA to ask Amenities committee to consider possibility of leasing land	HRAA
7. Plans for a toilet were discussed, and it was suggested HRAA look into a composting toilet. HRAA to contact NSALG	Richard
8. HRAA acknowledged that other information was required before a lottery grant could be applied for, including demonstration of user needs. HRAA preparing a questionnaire to send to members to determine needs	HRAA
9. HRAA explained that there are currently 64 members registered in the Association,	

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### Topic

### Action

- representing 50 plots as of 19/7/10 (NB partners of plot holders are allowed to join the association)
10. It was agreed that the general state of the plots is much improved this year, with only two or three plots being too weedy or unkept.
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