

# HRAA: SITC liaison meeting 26-Jan-2011

## Present

Councillor Ian Dobson	SITC	Ray Frodsham	HRAA
Councillor Brian Luter	SITC	Jude Onger	HRAA
Alison Melnyczuk	SITC	Hayley Weightman	HRAA
Jayne Westlake	SITC	Stephen Mitchell	HRAA
Annette Ablewhite	SITC	Julian Frodsham	HRAA
Richard Weightman	HRAA	John McKinnie	HRAA

## MINUTES

Topic	Action
<b>1. HRAA membership</b>	
1. SITC are willing to hand out forms encouraging HRAA membership. HRAA to prepare a draft form to gather email contact details and to give SITC authority to pass those details to HRAA	John, HRAA
2. SITC acknowledge the benefits of free HRAA membership, but unsure if allotment holders can be made members of HRAA by default. Will investigate.	SITC
3. Approach may have to differ between existing and new plot holders.	
<b>2. Communal facilities</b>	
1. Draft plans distributed as per attached	
2. Planning permission not required provided comes within permitted development, limitations are...	
- No structure higher than 4 metres	
- Total area of any structures must not exceed 200 metres <sup>2</sup>	
3. Wind turbine might not function if below 4 metres, HRAA to confirm height	Ray, HRAA
4. Suggested HRAA consult the Police architectural liaison officer, <a href="mailto:George.Sykes@cambs.pnn.police.uk">George.Sykes@cambs.pnn.police.uk</a>	Richard, HRAA
5. General agreement that would be beneficial for grant application to go in joint names of SITC & HRAA	
6. HRAA to give SITC copies of grant application documents	Richard, HRAA

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7. Whilst many grants require a percentage contribution from applicants, this may be in form of labour applied. SITC willing to include grounds maintenance team support and office time	
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3. <b>Access to meadow</b>	
1. Preferred access is from bottom of meadow	
2. Additional drainage needs to be installed at same time as improved access track	
3. Hardcore may be available from David Wilson Homes for improved access track, SITC/HRAA to liaise over timing of work so hardcore available when required if DWH willing to supply	SITC/HRAA
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